

# EXTREMELY IMPORTANT (K-3<sup>rd</sup> Grade) SECURITY INFORMATION: PLEASE READ!!

We are pleased to announce that Rodeph Sholom has continued to monitor our safety and security procedures under the guidance of our full-time Director of Security, Tom Perry. **In order to ensure the highest level of safety and security for our students please familiarize yourself with the information included in this mailing and return all necessary security forms promptly.** Following all of the instructions as they are listed below will allow for safe and effective transitions before and after Religious School.

**If your child takes a school bus to Rodeph Sholom:**

- Please make sure to inform the bus company of the correct drop-off location for your child(ren).
- Students in Kindergarten-3<sup>rd</sup> Grade must be met at the bus by an adult who will then walk with the student to the proper location.
- The school is not responsible for the supervision of children until they arrive at the proper drop-off location.
- Kindergarten – 1<sup>st</sup> Grade: Drop-off at 10 West 84<sup>th</sup> Street
- 2<sup>nd</sup> – 6<sup>th</sup> Grade: Drop-off at 7 West 83<sup>rd</sup> Street

Grade	ARRIVAL	DISMISSAL
Kindergarten & First Grade	<b>84<sup>th</sup> Street Science Room on the Sub-basement level</b>	<b>Students will be dismissed from their classroom in the 84<sup>th</sup> St. building.</b>
2 <sup>nd</sup> – 3 <sup>rd</sup> Grade	<b>83<sup>rd</sup> St. Building 6<sup>th</sup> Floor – Eisner Auditorium</b>	<b>NEW: 2<sup>nd</sup> &amp; 3<sup>rd</sup> Grade Parents enter through the 84<sup>th</sup> Street Lobby.</b> <b>2<sup>nd</sup> Grade:</b> Students will be dismissed from their classroom in the 84 <sup>th</sup> Street Building. <b>3<sup>rd</sup> Grade:</b> 84 <sup>th</sup> Street Gym
4 <sup>th</sup> – 6 <sup>th</sup> Grade	<b>83<sup>rd</sup> St. Building 6<sup>th</sup> Floor – Eisner Auditorium</b>	<b>83<sup>rd</sup> St. Lobby</b> <b>4<sup>th</sup> Grade: 6:05PM</b> <b>5<sup>th</sup> Grade: 6:10PM</b> <b>Steinman &amp; Ulpan 6:10PM</b> <b>6<sup>th</sup> Grade 6:15PM</b>

### EARLY DISMISSAL

**Kindergarten – 3<sup>rd</sup> Grade:** For your child's safety a parent/caregiver must notify the office that your child will be picked up early. Then they are picked up at the classroom.

**4<sup>th</sup> – 6<sup>th</sup> Grade:** For your child's safety a parent/caregiver  
MUST MEET THE CHILD AT THE RELIGIOUS SCHOOL OFFICE ON THE 5<sup>TH</sup> FLOOR.

**NO CHILD WILL BE ALLOWED TO LEAVE THE 5<sup>TH</sup> FLOOR WITHOUT A PARENT OR CAREGIVER**

## RODEPH SHOLOM PHOTO IDENTIFICATION CARDS

- Students from Kindergarten through 6th grade do not need photo identification to enter the building.
- **All parents or caregivers escorting children Kindergarten through 6th grade will be required to show photo identification.**
- Students from 4<sup>th</sup>-6<sup>th</sup> grade who are allowed to exit the building on their own at dismissal will be required to show an **Independent Release Pass** that will be issued by the Religious School. **(Parents must fill out and return the permission slip enclosed in this mailing.)**

## DISMISSAL RELEASE FORMS

### Kindergarten, 1st, 2nd, & 3rd Grade

**Parents need to fill out and immediately return the Dismissal Release form** included in this mailing listing those people who are authorized to pick up your child. If someone not on the list shows up to pick up a student, he/she will not be allowed to do so unless we receive parent consent.

### 4th, 5th, & 6th Grade

Any students who do have permission from their parents to walk out of the building on their own (or to stand outside in front of the building) **at regular dismissal time** will be issued an Independent Release Pass which they will need to show in order to exit the building on their own (or to stand outside the front of the building). It is very important for students to carry this pass with them at all times. **PLEASE FILL OUT AND IMMEDIATELY RETURN THE 4<sup>th</sup>-6<sup>th</sup> INDEPENDENT RELEASE PASS PERMISSION SLIP ENCLOSED IN THIS MAILING.**

**DISMISSAL RELEASE FORM**  
**KINDERGARTEN – 3<sup>RD</sup> GRADE**  
**CONGREGATION RODEPH SHOLOM RELIGIOUS SCHOOL: 2011-2012**  
**RELEASE AUTHORIZATION**

It is Rodeph Sholom Religious School's policy not to release a child to anyone other than the parents, guardian or those individuals authorized at the time of registration. Please complete this form indicating those persons (including yourself) authorized to pick up your child from Rodeph Sholom Religious School.

Unless prior notice is received from the parents or guardian indicating any changes in this authorization, children will not be released.

This policy is for the protection of your child and Rodeph Sholom Religious School.

***PLEASE RETURN THIS RELEASE FORM: THANKS!***

**CHILD'S NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

<u>NAME</u>	<u>PHONE</u>
1.	
2.	
3.	
4.	
5.	